交通銀行
BANK OF COMMUNICATIONS

交通銀行股份有限公司
Bank of Communications Co., Ltd.

(於中華人民共和國註冊成立的股份有限公司)

(A joint stock company incorporated in the People's Republic of China with limited liability)

(股份代號 Stock Code: 03328)

NOTIFICATION LETTER 通 知 信 函

30 October 2020

Dear Investors (Note),

Bank of Communications Co., Ltd. (the "Bank")
– Publication of the Supplemental Notice on the 2020 Second Extraordinary General Meeting of the Bank to be held on 18 November 2020 (the "Current Corporate Communication")

The English and Chinese versions of the Current Corporate Communication are available on the Bank's website at www.bankcomm.com and the HKEXnews's website at www.hkexnews.hk. You may access the Current Corporate Communication by clicking "Investor Relations" on the homepage of the Bank's website or browsing through the HKEXnews's website.

If you would like to receive a printed version of the Current Corporate Communication, please complete the Request Form on the reverse side and send it to the Bank's H share registrar, Computershare Hong Kong Investor Services Limited (the "H Share Registrar") by using the mailing label at the bottom of the Request Form (a stamp is not needed if posted in Hong Kong). The address of the H Share Registrar is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. You may also send an email with a scanned copy of the completed Request Form to bankcomm.ecom@computershare.com.hk. The Request Form may also be downloaded from the Bank's website at www.bankcomm.com or the HKEXnews's website at www.hkexnews.hk.

If for any reason you have difficulty in receiving or gaining access to the website version of the Current Corporate Communication published on the Bank's website, the Bank will promptly upon your request send the Current Corporate Communication in printed form to you free of charge.

Should you have any queries relating to any of the above matters, please call the Bank's telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. Monday to Friday, excluding public holidays or send an email to bankcomm.ecom@computershare.com.hk.

Yours faithfully,
Gu Sheng
Company Secretary
For and on behalf of
Bank of Communications Co., Ltd.

Note: This letter is addressed to Non Registered Holders of the shares of the Bank ("Non Registered Holder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Bank from time to time through Hong Kong Securities Clearing Company Limited that he/she/it wishes to receive corporate communications). If you have sold or transferred all your shares in the Bank, please disregard this letter and the Request Form on the reverse side.

各位投資者(附註)：

交通銀行股份有限公司(「本行」)
－將於 2020 年 11 月 18 日舉行之 2020 年第二次臨時股東大會補充通告(「本次公司通訊」)之發佈通知

本次公司通訊的中、英文版本現已登載於本行網站(www.bankcomm.com)及香港交易所披露易網站(www.hkexnews.hk)，歡迎瀏覽，閣下可在本行網站主頁按「投資者關係」一項以下載或閱覽本次公司通訊，或在香港交易所披露易網站瀏覽該等文件。

如 閣下欲收取本次公司通訊之印刷本，請填妥在本函背面的申請表格，並使用申請表格下方的郵寄標籤 (如在香港投寄則無需貼上郵票)，寄回本行 H 股證券登記處，香港中央證券登記有限公司(「H 股證券登記處」)，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。 閣下亦可把已填妥之申請表格的掃描副本電郵到 bankcomm.ecom@computershare.com.hk 。申請表格亦可於本行網站(www.bankcomm.com)或香港交易所披露易網站(www.hkexnews.hk)內下載。

閣下如因任何理由以致在收取或接收登載於本行網站上的本次公司通訊出現困難，本行將應 閣下要求立即向 閣下寄發本次公司通訊的印刷版本，費用全免。

如 閣下對本函內容有任何疑問，請致電本行電話熱線(852) 2862 8688，辦公時間為星期一至五(公眾假期除外)上午 9 時正至下午 6 時正或電郵至 bankcomm.ecom@computershare.com.hk 。

代表
交通銀行股份有限公司
公司秘書
顧生
謹啟

二零二零年十月三十日

附註： 此函件乃向本行之非登記持有人發出，「非登記持有人」指股份存放於中央結算及交收系統的人士或公司，其透過香港中央結算有限公司不時向本行發出通知，希望收到本行公司通訊。如果 閣下已經出售或轉讓所持有之所有本行股份，則無需理會本函件及所附申請表格。

CCS8035 BCMH_NRH

Name(s) and Address of Investor(s):
投資者之姓名及地址:

Request Form 申請表格

To: Bank of Communications Co., Ltd. (the "Bank")
(Stock Code: 03328)
c/o Computershare Hong Kong Investor Services Limited
17M Floor, Hopewell Centre, 183 Queen's Road East,
Wanchai, Hong Kong

致： 交通銀行股份有限公司（「本行」或「貴行」）
（股份代號：03328）
經香港中央證券登記有限公司
香港灣仔皇后大道東 183 號
合和中心 17M 樓

I/We would like to receive the Current Corporate Communication in the manner as indicated below:
本人／我們希望以下列方式收取本次公司通訊：

(Please mark **ONLY ONE（X）**of the following boxes)
(請從下列選擇中，僅在其中**一個空格**內劃上「**X**」號)

☐ to receive a **printed copy of the Current Corporate Communication in English**; **OR**
僅收取本次公司通訊之**英文印刷本；或**

☐ to receive a **printed copy of the Current Corporate Communication in Chinese**; **OR**
僅收取本次公司通訊之**中文印刷本；或**

☐ to receive both **the printed English and Chinese copies of the Current Corporate Communication**.
同時收取本次公司通訊之**英文及中文印刷本**。

Signature(s) **簽名**	**Contact telephone number** **聯絡電話號碼**	**Date** **日期**

Notes 附註：

1. **IMPORTANT：The above instructions will also apply to all Corporate Communication* of the Bank to be sent to you in the future until you notify to the Bank c/o Computershare Hong Kong Investor Services Limited to the contrary or unless you have at any time ceased to have holdings in the Bank.**
重要提示：上述指示將同時適用於本行日後發送予 閣下之所有公司通訊*，直至 閣下通知本行之 H 股證券登記處香港中央證券登記有限公司另外之安排或在任何時候停止持有本行的股份。
2. Please complete all your details clearly. Please specify your name and address clearly in ENGLISH BLOCK LETTER on the top left corner in this request form if you download this form from the web.
請 閣下清楚填妥所有資料。 倘若 閣下從網上下載本申請表格，請於本表格左上方用英文正楷清楚註明 閣下的姓名及地址。
3. This letter is addressed to Non Registered Holders ("Non Registered Holder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Bank from time to time through Hong Kong Securities Clearing Company Limited that he/she/it wishes to receive corporate communications).
此函件乃向本行之非登記持有人發出，(「非登記持有人」指股份存放於中央結算及交收系統的人士或公司，其透過香港中央結算有限公司不時向本行發出通知，希望收到本行公司通訊)。
4. Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.
如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確，則本表格將會作廢。
5. For the avoidance of doubt, we do not accept any special instructions written on this Request Form.
為免存疑，任何在本申請表格上的額外手寫指示，本行將不予處理。

** Corporate Communication refers to any document issued or to be issued by the Bank for the information or action of holders of any of the Bank's securities as defined in Rule 1.01 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, including but not limited to (a) the annual report; (b) any interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*
**公司通訊指根據香港聯合交易所有限公司證券上市規則第 1.01 條定義所載，本行發出或將予發出以供其任何證券持有人參照或採取行動的任何文件，包括但不限於：(a)年度報告；(b)任何中期報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。*

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Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited

香港中央證券登記有限公司

Freepost No. 簡便回郵號碼：37
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Request Form to us.
No postage is necessary if posted in Hong Kong.

閣下寄回本申請表格時，請將郵寄標籤剪貼於信封上。
如在本港投寄， 閣下無需支付郵費或貼上郵票。

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Rate our service 評價
Lodge a complaint 投訴
Contact Us 聯繫我們
www.computershare.com/hk/contact